**Padbury Parish Council**

Telephone: 07961 827302 – Website address: www.padburyparishcouncil.com

Email: padburyparishcouncil@gmail.com

8th July 2021

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Village Hall on Tuesday 13th July 2021 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

**PLEASE NOTE**: Use the sanitiser provided; Masks must be worn; Maintain social distancing; DO NOT attend if you or anyone in your household has Covid symptoms. If you develop symptoms within 7 days of attending the hall please advise the clerk immediately. NHS QR posters are situated in the main hall – names, addresses and telephone numbers of all those attending will be recorded.

*Pam Molloy*

Pam Molloy, Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on the 9th June 2021 - Copy attached PPC/02/21-22.

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Councillors Burton and Morris met with a structural engineer on 29/06/21. A report was circulated on 6/7/21. Members to review report. Pavilion working group to be re-started.
* Play area lease – Chandler Ray dealing with the Land Registry.
* Play area replacement of equipment and maintenance works – Clerk has met three contractors so far. Two can supply and fit the equipment as well as carrying out the maintenance works. Separate maintenance company providing 3rd quote for maintenance works only (circulated 8/7). Awaiting remaining quotes which should be circulated prior to the meeting.
* Gate in the fence line – Members to resolve draft letter and agreement, circulated on the 8/7.
* Pavilion painting of concrete floor – Members to note that works should start w/c 12th July.
* Football club – Funding has been granted for the maintenance works.
* Play area – Members to resolve residents request for the installation of spikes above the swings and basket to hopefully stop the bird droppings.
* Play area – Thank you to Councillors Dickens and Morris for clearing the broken branch and removing others and cutting the ivy. Thank you to Councillor Burton for cutting some of the ivy from the trees.
* Play area – Members to resolve if further trimming of trees required.
* Members to discuss and resolve the possibility of a de-fib at the pavilion. If fitted in a secure external box to the pavilion wall – cost of box £495 + VAT. The box will require power for the heater and lights.
* Members to resolve the removal of all covid related signage from the play area once restrictions lifted.

## Planning

5.1 New applications since last meeting:

* 21/02305/APP – Single storey rear extension – 37 Springfields
* 21/02533/ALB – Repairs/alteration to roof – Meadow House, Old End

5.2 Decisions made by Buckinghamshire Council:

* 21/01490/APP – Single storey rear extension – 3 Amblers Way. **Approved**

5.3 Awaiting determination by Buckinghamshire Council: Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street.  *Update received and circulated on the 24th June.*
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/00392/APP – Removal of condition 2 (Materials) on application 16/02805/APP Conversion of a storage barn to farm managers accommodation and office. We intend to install an air source heat pump to heat the barn, therefore the need is to minimise heat loss through installation of UPVC windows. Windows to be allowed as UPVC rather than wood. Colour will be dark oak to match existing barn – Padbury Hill Farm, Steeple Claydon Road
* 21/01493/APP – Single storey extension to east elevation – Low Farm, Thornborough Road
* 21/00755/APP – Replacement of 7 windows – 24 Old End
* 21/00756/ALB – Replacement of 7 windows – 24 Old End

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate on the grounds that construction of the detached dwelling was commenced in accordance with planning permission ref. 15/01216/APP by clearing the site and demolishing garages on the site – Old Oak House, Old End. Appeal lodged ref: 21/00009/ENFNOT. **Appeal dismissed.**
* 20/03674/ACL – Application for a Lawful Development Certificate for a Proposed Construction of a detached dwelling (C3) – Old Oak House, Old End – Appeal lodged ref: 21/00008/NONDET. **Appeal dismissed.**
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Appeal lodged ref: 21/00007/NONDET. **Appeal dismissed.**

## Finance

6.1 Account Balances: The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £30,707.09 (as at 30th June 2021)
* Barclays savings account ending 970, £18,436.02 (as at 30th June 2021)
* Barclays Millennium Wood account ending 198, £15,909.39 (as at 30th June 2021)

6.2 Payments:

Paid between meetings:

* NPower - £236.53 (£197.11 + £39.42 VAT) – Unmetered street lighting for April 2021. D/debit 21/6/21

Payments to be agreed at meeting:

* P Molloy - £364.56 - June salary. Cheque 102217
* P Molloy - £172.39 – Expenses: Cleaning materials, mobile top up, materials for volunteers & paint for pavilion. Cheque 102217
* R Gough – £45.00 – June caretaking costs. Cheque 102218
* Mrs Tweed - £36.00 – June & July cleaning costs. Cheque 102219
* Lynch Garden Services - £430 – Village and playground grass cutting. Cheque 102220
* EON - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending 30/6/21 – Cheque 102221
* AB Design Solutions Ltd - £180.00 (£150 + £30 VAT) – Pavilion inspection & report. Cheque 102222
* K Gillie - £50 – Contribution towards event insurance. Cheque 102223
* NPower - £244.43 (£203.69 + £40.74 VAT) – Unmetered street lighting for May 2021. D/debit 29/7/21

6.3 Income:

* £0.46 – Interest for savings account
* £1369.65 – VAT refund
* £386 – Pump advertising payments

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 30th June 2021.

6.5 Members to resolve the appointment of the internal auditor for 2021-22 (£190) as engagement letter dated 18th June – circulated 24th June.

6.6 Members to note that the bank mandate has been updated.

6.7 Internal Audit 2020-21 recommendations

* Banking – Electronic payments and debit card – clerk to update.
* Website – Documents in PDF format in order that proprietary software is not needed to read the documents.

6.8 Asset Register – To be reviewed and updated.

## Other Parish Council Business

* Speed Indication Displays – Clerk and Councillors Burton and Green are attending a meeting to go through the data reports on 28th July. Clerk has met with Traffic Technology to discuss the new location on the A413 – clerk to update. Clerk is also in contact with Buckinghamshire Council and Vale of Aylesbury Housing – clerk to update.
* EWR Parish Council Compound Visit – Councillors Dickens, Burton and Green have agreed to attend. Awaiting date.
* WI tree planting – Councillor Dickens to advise possible location and members to resolve.
* Community Boards meeting being held on the 14th July at 6.30pm via MS Teams. Agenda circulated 6/7.
* BMKALC Parish Liaison meeting being held on the 14th July at 6.30pm via MS Teams. Agenda circulated 6/7.
* Members to resolve article in the pump regarding residents cutting back their trees and hedges that overhang the footpaths.
* Queen’s Platinum Jubilee in 2022 – 2nd to 5th June. Members to resolve article for the pump. Members to note that weekend is usually the weekend of the Sick Benefit Society events.
* Website – Members to resolve if the Lantern should be added.
* Email circulated 9/6 - Get involved with Planning Policy – Members to resolve registering onto new consultation database.
* Email circulated 6/7 - Parish and Town Council involvement in planning applications. Members to note its content, questions can be raised if required.

## Maintenance/Environmental issues

* Jobs around the village – Job list has been updated and risk assessments have been carried out. Some jobs have been allocated and will be started shortly.
* Greener Padbury Group – Members to resolve £50 payment for event insurance.

## Buckinghamshire Council

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges with Buckinghamshire Council. Advised on the 9th March that works will be carried out. *Await date for works to be carried out*.
* Crossing on the A413 – Statutory consultation expired 29th April. Works due to be carried out during the school summer holidays. 5/7 requested an update.

## Highways

* Flooding on Main Street – Following a site visit, the Local Area Technician for Buckinghamshire Council advised that the following works would be carried out: unblocking storm drain, clearing drains and the ditch will also be cleared. Works carried out and Buckinghamshire Council are also in contact with relevant landowners.
* Road weight limit or reduce speed to 20mph – Clerk to contact Buckinghamshire Council for advice.
* North Bucks HS2/EWR Marshall – Email circulated 7/7 – Meeting to be arranged via MS Teams w/c 2nd August. Members to agree a list of questions.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021